

AEBG Budget Revision Request

Date: September 24, 2018

To: AEBG Consortium Members

From: Jeanette Chian, SBCC Associate Director for Career Skills Institute

Re: Request to revise AEBG CSI YR2 2016-2017 Program Budget

Budget Categories	Budget	Revised Budget
1000 Curriculum Development	45,500	47,500
2000 Classified Staff	0	0
3000 Benefits	11,375	11,875
4000 Supplies	2,500	1,500
5000 Consultants/Marketing	15,595	14,095
6000 Capital Outlay/ Equipment	0	0
Total	74,970	74,970

1000: \$45,500 for curriculum creation on and redesign of Career Skills Institute Curriculum. Additional \$2,000 requested for curriculum creation for certificate on ‘Developing and Applying an Equity Mindset in the Workplace’.

3000: An additional \$2,000 increase in curriculum development would result in an increase of \$500 in the benefits category to reflect the 25% benefit percentage.

4000: The printing costs for our CSI Certificate Catalogue are lower than expected for this specific allocation.

5000: Consultant: Marketing – The consultant fee for the redesign for the CSI Certificate Catalogue was lower than expected for this specific allocation.