

**SANTA BARBARA CITY COLLEGE  
OFFICE OF ACADEMIC AFFAIRS**

**TENURE-TRACK FACULTY POSITIONS 1997-98  
ACADEMIC SENATE RANKING**

November 27, 1996

1. English 1
2. Math 1
3. Spanish 1
4. Biology 1
5. Art
6. Automotive Services
7. Essential Skills
8. Math 2
9. French
10. Multimedia Arts and Technologies
11. Physical Education
12. Music
13. Chemistry
14. Computer Science
15. English as a Foreign Language 1
16. Computer Information Systems
17. English 2
18. Marine Diving Technology
19. Biology 2
20. Essential Skills 2

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21. Philosophy
22. Math 3
23. Communication
24. English as a Second Language 2
25. Associate Degree Nursing
26. Radiologic Technology

**D R A F T**

Santa Barbara City College  
College Plan  
Resource Analysis - Sample Template  
11/25/96

**2b. Provide community, students, faculty, and staff with seven-days-a-week, 24-hours-a-day access to a college-wide information system from both on- and off-campus (June 1998).**

Implement a comprehensive computer-based College-wide Information System (CWIS) to provide students, faculty and staff with greater access to college support information.

Produce a plan for intranet and internet data elements, document management, page production and page maintenance.


Design and produce templates for Web page production.

Produce and publish initial text-based pages, interactive pages, interactive data-base options and interactive instructional support pages.

Internal support and distributed maintenance and support text-based pages, interactive pages, interactive data-base services and interactive instructional support services.

| YEAR ONE  |                                |                                    |               |
|---|--------------------------------|------------------------------------|---------------|
| Resource  | Handle with Existing Resources | Not Handle with Existing Resources |               |
| Specify if New and if On-Going or One-Time Only | Hours or Budget To Allocate    | Hours Needed                       | Budget Needed |
| Faculty   |                                |                                    |               |
| Staff   |                                |                                    |               |
| Activity Support                                |                                |                                    |               |
| Training  |                                |                                    |               |
| Consultant Services                             |                                |                                    |               |
| IRD Personnel                                   |                                |                                    |               |
| Hardware/Software                               |                                |                                    |               |
| Other: (specify)                                |                                |                                    |               |

**SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

DATE: November 18, 1996  
TO: President's Cabinet  
FROM: Charles L Hanson   
SUBJ: Equipment Allocations 1996-1997

Since 1991 the District has allocated approximately \$800,000 to equipment replacement and new equipment. (See attached CLH memo 6/15/96.) On June 27, 1996 the Board adopted an expanded policy on Computer Technology Equipment Renewal and Development establishing an annual target allocation of \$600,000 (replacement) and \$250,000 (new), ----- total of \$850,000 annually for the next 5 years.

Further, the cabinet recognized the need to replace the existing inventory of other equipment (\$12.6 Million Approximately) and suggested an annual target of \$800,000. Therefore, the annual target figure for equipment inventory new and replacement is \$1,650,000.

Attached are 3 schedules which designate the prior year allocations (unexpended as of 7/1/96), the 1996-1997 Equipment Allocations and Suggestions for 1997-1998 by areas, Information Technology, Vice President areas, and College Wide.

Before any further allocations from the Equipment Replacement Fund it is appropriate for Cabinet, CPC and other interested parties review the status of the Fund and future anticipated needs.

baj11/18a

**Attachments:**

Memo - CLH 6/15/96  
Board Item 6.1 6/27/96

SANTA BARBARA CITY COLLEGE

BUSINESS SERVICES

DATE: June 15, 1996  
TO: Peter R. MacDougall, Superintendent/President  
FROM: Charles L. Hanson, Vice President, Business Services  
SUBJECT: **EQUIPMENT REPLACEMENT POLICY**

On August 22, 1991, the Board of Trustees adopted the attached resolution (Resolution No. 3, 1991-92) authorizing the use of lottery funds not allocated for salaries for the replacement of the District's \$9 million equipment inventory. It was assumed at that time, equipment replacement costs would be about \$800,000 - \$900,000 annually.

Since that time the following amounts have been transferred to the Equipment Replacement Fund:

|         |                |
|---------|----------------|
| 1991-92 | \$ 900,000     |
| 1992-93 | 652,000        |
| 1993-94 | 594,800        |
| 1994-95 | 1,003,425      |
| 1995-96 | 930,000 (est.) |

Each year since 1991, \$800,000 has been allocated to equipment (replacement and new) as follows:

|                              |  |           |
|------------------------------|--|-----------|
| Existing allocation formula: |  |           |
| Information Technology (40%) |  | \$320,000 |
| College-wide needs (10%)     |  | 80,000    |
| Vice presidents' area (50%)  |  | 400,000   |
| by % of existing inventory   |  |           |
|                              |  | \$800,000 |

In 1995-96 divisions were allocated the following:

|                                |              |           |
|--------------------------------|--------------|-----------|
| Information Technology         |              | \$320,000 |
| (all district computing needs) |              |           |
| College-wide                   |              | 80,000    |
| Vice president divisions       |              |           |
| Academic Affairs               | 307,600      |           |
| Business Services              | 62,400       |           |
| Continuing Education           | 13,600       |           |
| Student Services               | 8,800        |           |
| President's areas              | <u>7,600</u> |           |
| Total                          |              | \$800,000 |

During the computer equipment redesign project the team determined that the replacement rate for the computer equipment (\$320,000) per year was inadequate given the amount of computer equipment (\$2.6 million) in the inventory and the rapid changes in technology. The team recommended the allocation to computer technology be doubled to about \$700,000 for the next six years.

In May the Cabinet held extensive discussions on the need to improve the replacement timing of the computers. It was determined that \$600,000 per year would be a replacement cycle of five to six years for the computer inventory. Further, the Cabinet recognized the need for additional new Information Technology equipment recommended in the various redesign projects of an additional \$250,000 annually. The recommended target for District equipment replacement annually:

|   | <u>Existing<br/>Policy</u> | <u>Recommended<br/>Target</u> |
|---|----------------------------|-------------------------------|
| Information Technology<br>(\$2.6 million)         |                            |                               |
| Replacement                                       | \$ 320,000                 | \$ 600,000                    |
| New   |                            | 250,000                       |
| Regular Equipment Replacement<br>(\$12.6 million) | <u>480,000</u>             | <u>800,000</u>                |
| Total Target                                      | \$ 800,000                 | \$1,650,000                   |

Funding for equipment would come from the following:

|                                   | <u>Replacement</u> | <u>New</u> |
|-----------------------------------|--------------------|------------|
| Lottery revenues                  | X                  |            |
| State Instructional Equipment     | X                  | X          |
| General Fund End-of-Year Balances | X                  | X          |
| Grants/Donations                  |                    | X          |
| Strategic Partners                |                    | X          |

It is, therefore, recommended that the district policy on equipment inventory replacement (Resolution No. 3, 1991-92, August 22, 1991) be modified as described above.

CLH:ba  
Attachment  
(GEN:Eqp-Rep.Pol)

**RESOLUTION  
OF THE GOVERNING BOARD OF THE  
SANTA BARBARA COMMUNITY COLLEGE DISTRICT**

**RE: Equipment Inventory Replacement**

**WHEREAS, the Santa Barbara Community College District has invested nine million dollars in its instructional and noninstructional equipment inventory, and**

**WHEREAS, state categorical funding for equipment replacement is either minimal or not allocated at all, and**

**WHEREAS, there is only a limited specific allocation within the College's General Fund Budget for equipment replacement, and**

**WHEREAS, the equipment replacement need is estimated to be at least \$900,000 per year, and**

**WHEREAS, the Santa Barbara Community College District recognizes its responsibility to maintain the equipment infrastructure necessary to carry out its educational mission;**


**NOW, THEREFORE, BE IT RESOLVED that the amount of lottery income not allocated for salaries will be used primarily for systematic and timely replacement of the District's equipment inventory.**

**PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College District this 22nd day of August 1991, by the following vote:**

**Ayes: Dr. Alexander, Mr. Frank, Mrs. Powell, Mr. Santodomingo, Mr. Luria**

**Noes: None**

**Absent: Dr. Dobbs, Mr. Jarrott**

  
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**Dr. Peter R. MacDougall**  
**Superintendent/President and**  
**Secretary/Clerk to the Board of Trustees**

# **Santa Barbara City College**

## **Policy On Computer Technology Equipment Renewal And Development**

### **June 27, 1996**

**Introduction:** SBCC has a compelling interest in developing and maintaining an information technology infrastructure to support the delivery of quality education, support services, and administrative needs of students, faculty, and staff. These needs are identified in the College's *Strategic Plan* and *Technology Vision And Directions* documents. This technology infrastructure will allow the College to capitalize on improved efficiency and effectiveness of operations through the appropriate application of technology to the business processes of the institution. This infrastructure will also support the radical restructuring of College processes through its Project Redesign initiative. The College expects that this technology infrastructure is essential to continue to attract students, to deliver quality programs and services, and to operate with maximum efficiency in an increasingly competitive educational environment.

**Renewal:** Beginning in the 1996-97 fiscal year, an annual target allocation of \$600,000\* will be established for funding equipment replacement of the college's computer inventory. This amount is tied to a planned five-year overall replacement cycle for computer technology. Funding for this allocation will come from three sources: 1) lottery revenues (shared with general equipment replacement funding); 2) state instructional equipment replacement funding; and 3) end-of-year balances.

**Development:** Beginning in the 1996-97 fiscal year, an annual target amount of up to \$ 250,000 will be provided for five years, to fund new computer initiatives to complete the development and maturity of the College's computer infrastructure and to support the computer system requirements for implementation of the College's Project Redesign initiatives. A primary objective in this area is to provide student access workstations for instruction, support services, and administrative uses. Funding for this allocation will come from several sources: 1) state instructional equipment replacement funding; 2) end-of-year balances; 3) grants or donations; and 4) strategic partnerships.

\* This amount is based on the present computer technology inventory valued at \$ 3.0 million. This base amount will increase annually as the inventory grows to reach its expected maturity at \$4.25 million.

**Santa Barbara Community College District  
Equipment Allocation - Information Technology**

|                    | <u>Balance</u><br>7/1/96 | <u>1996-97 Allocations</u><br>(DTC to Allocate) | <u>1997-98</u><br><u>Allocations</u> |
|--------------------|--------------------------|---|--------------------------------------|
| Prior Allocation * | \$462,312                |   |                                      |
| New Equipment      | 250,000                  |   |                                      |
| Other Projects:    |                          |   |                                      |
| C.E. Lab           | 75,000                   |   |                                      |
| Backbone           | 70,000                   |   |                                      |
| Software           | 75,000                   |   |                                      |
| Foundation         | 70,000                   |   |                                      |
| Redesign           | 250,000                  |   |                                      |
|                    |                          | Source of Funds:                                |                                      |
|                    |                          | State Grant                                     | 586,880                              |
|                    |                          | Dist. Lottery                                   | 320,000 +                            |
|                    |                          | State Grant                                     | 300,000                              |
|                    |                          |   | 320,000                              |
|                    | <u>\$1,252,312</u>       |   | <u>\$1,206,880</u>                   |

\* Prior allocations - Ref: Bill Hamre

+ 1996-97 Allocations:

    Historical District Lottery - \$800,000 @ 40% = \$320,000



**Santa Barbara Community College District  
Equipment Allocation - Vice Presidents**

|                      | Balance<br>7/1/96 | 1996-97 Allocations * | 1997-98 Allocations |
|----------------------|-------------------|-----------------------|---------------------|
| Academic Affairs     | \$546,898         | \$267,278             |                     |
| Business Services    | 171,719           | 79,936                |                     |
| Continuing Education | 7,484             | 18,337                |                     |
| Student Affairs      | 1,100             | 13,597                |                     |
| President's Areas    | 23,812            | 20,852                |                     |
|                      | <u>\$751,013</u>  | <u>\$400,000</u>      | <u>\$400,000</u>    |

\* 1996-97 Allocations : Ref Memo 11/12/96 (Ch)  
Historical District Lottery - \$800,000 @ 50% =\$400,000

**Santa Barbara Community College District  
College Wide Equipment Allocations**

Schedule III

|  | Balance<br>7/1/96 | 1996-97 Allocations *<br>(Proposed) | 1997-98 Allocations<br>(Suggested) |
|--|-------------------|-------------------------------------|------------------------------------|
| <b>1992-93</b>   |                   |                                     |                                    |
| Trash Compactor  | \$35,000          |                                     |                                    |
| <b>1994-95</b>   |                   |                                     |                                    |
| Mail Cart  | 8,000             |                                     |                                    |
| District Forklift  | 23,000            |                                     |                                    |
| <b>1994-96</b>   |                   |                                     |                                    |
| Phone Switch Repl  | 75,000            |                                     |                                    |
| <b>1995-96</b>   |                   |                                     |                                    |
| Sports Pavilion/<br>Floor Covering                         | 13,000            |                                     |                                    |
| Portable Tables/<br>Chairs                                 | 5,000             |                                     |                                    |
|  | <hr/>             |                                     |                                    |
|  | \$158,824         |                                     |                                    |
| <b>1996-97 (Proposed)</b>                                  |                   |                                     |                                    |
| Communications (Security, Facilities, 911)<br>Radio System |                   | \$25,000                            |                                    |
| Van Replacement  |                   | 23,000                              |                                    |
| Signage  |                   | 7,000                               |                                    |
| Phone Switch Repl  |                   | 25,000                              |                                    |
|  |                   | <hr/>                               |                                    |
|  |                   | \$80,000                            |                                    |
| <b>1997-98 (Suggested)</b>                                 |                   |                                     |                                    |
| Van Replacement  |                   |                                     | \$23,000                           |
| Phone Switch Repl  |                   |                                     | 50,000                             |
| Unassigned   |                   |                                     | 7,000                              |
|  |                   |                                     | <hr/>                              |
|  |                   |                                     | \$80,000                           |

\* 1996-97 Allocations -  
Historical District Lottery - \$800,000 @ 10% = \$80,000