

BP 7340 LEAVES

References:

Education Code Sections 87763 et seq. and 88190 et seq. and cites below; Government Code Section 12945.6; Labor Code Sections 245 et seq.

The Superintendent/President shall establish procedures for employee leaves in accordance with law and by any collective bargaining agreements entered into by the District. Such leaves shall include, but are not limited to:

- illness or injury leaves for all classes of permanent employees (Education Code Sections 87781 and 88191);
- paid sick leave (Labor Code Section 246);
- vacation leave for members of the classified, confidential, administrators, and managers groups (Educational Code Section 88197);
- leave for service as an elected official of a community college district public employee organization, or of any statewide or national employee organization with which the local organization is affiliated (Education Code Sections 87768.5 and 88210; Government Code Section 3558.8);
- leave of absence for permanent academic employees to serve as an elected member of the State legislature (Education Code Section 87701);
- pregnancy leave (Education Code Sections 87766 and 88193; Government Code Section 12945);
- leave to bond with a new child (Education Code Sections 87780.1, 87784.5, 88196.1 and 88207.5);
- family care and medical leave (Government Code Sections 12945.1 and 12945.2);
- use of illness leave for personal necessity (Education Code Sections 87784 and 88207);
- industrial accident and illness leave; (Education Code Sections 87787 and 88192);
- bereavement leave (Government Code Section 12945.7 and Education Code Sections 87788 and 88194);
- jury service or appearance as a witness in court (Education Code Sections 87035 and 87036);
- military service (Education Code Section 87700);
- sabbatical leaves for permanent faculty; and
- leave for reproductive loss (Government Code Section 12945.6).



In addition to these policies and collective bargaining agreements, the Board of Trustees retains the power to grant leaves, with or without pay, for other purposes or for other periods.

Date Adopted: June 23, 2016 Legal Update #28: April 2016 Legal Update #30: April 2017 Legal Update #34: March 2019 Legal Update #40: May 2022 Legal Update #42: April 2023 BPAP Reviewed: May 2023 Legal Update #44: April 2024 Revised/Readopted: June 26, 2025